Mechet Charities Limited Employment Application

HR Form #1000

PERSONAL INFORMATION: **Date:**

Name: _____ Phone 1: _____

Address: _____ Phone 2: _____

City: _____ P.C. _____ S.I.N.: _____

D.O.B.: _____ Are you an Enoch Cree Nation Member? _____

Are you a First Nation Member?: _____ Band Number: _____

Start Date _____ Full Time Part Time Temporary Other _____

Available to work: Days Nights Weekends Anytime

EMPLOYMENT HISTORY: Start with your present job or last position held. If you are applying for a management position, please attach your resume.

Employer 1 _____

Address: _____ City: _____ P.C.: _____

Phone #: _____ Supervisor Name: _____

Job Title: _____ Reason for Leaving: _____

Dates of Employment: From _____ To _____ Salary or Hourly Rate:

Employer 2 _____

Address: _____ City: _____ P.C.: _____

Phone #: _____ Supervisor Name: _____

Job Title: _____ Reason for Leaving: _____

Dates of Employment: From _____ To _____ Salary or Hourly Rate:

Employer 3 _____

Address: _____ City: _____ P.C.: _____

Phone #: _____ Supervisor Name: _____

Job Title: _____ Reason for Leaving: _____

Dates of Employment: From _____ To _____ Salary or Hourly Rate: _____

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EDUCATION:

High Schools/College Attended:	Year Grad:	Certificate/Diploma/Degree
	/ /	
	/ /	
	/ /	
	/ /	

ADDITIONAL INFORMATION:

1. What position are you applying for? _____

2. Describe any special qualifications/skills/training for the job you are applying for?

3. Drivers License# _____ Class _____ Expiration Date: _____

4. Have you been convicted of a criminal offence within the past five years? ☐ NO

If YES, please provide details: _____

I CERTIFY that answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I realize that false or misleading information given on my application or interview may result in termination.

Signed _____ Date: _____

I understand that this application is not intended to be a contract of employment.

The Freedom of Information and Protection of Privacy Act is strictly adhered to by Mechet Charities Limited. Any information that is received is kept in the strictest confidence and is for Mechet Charities Limited use only.